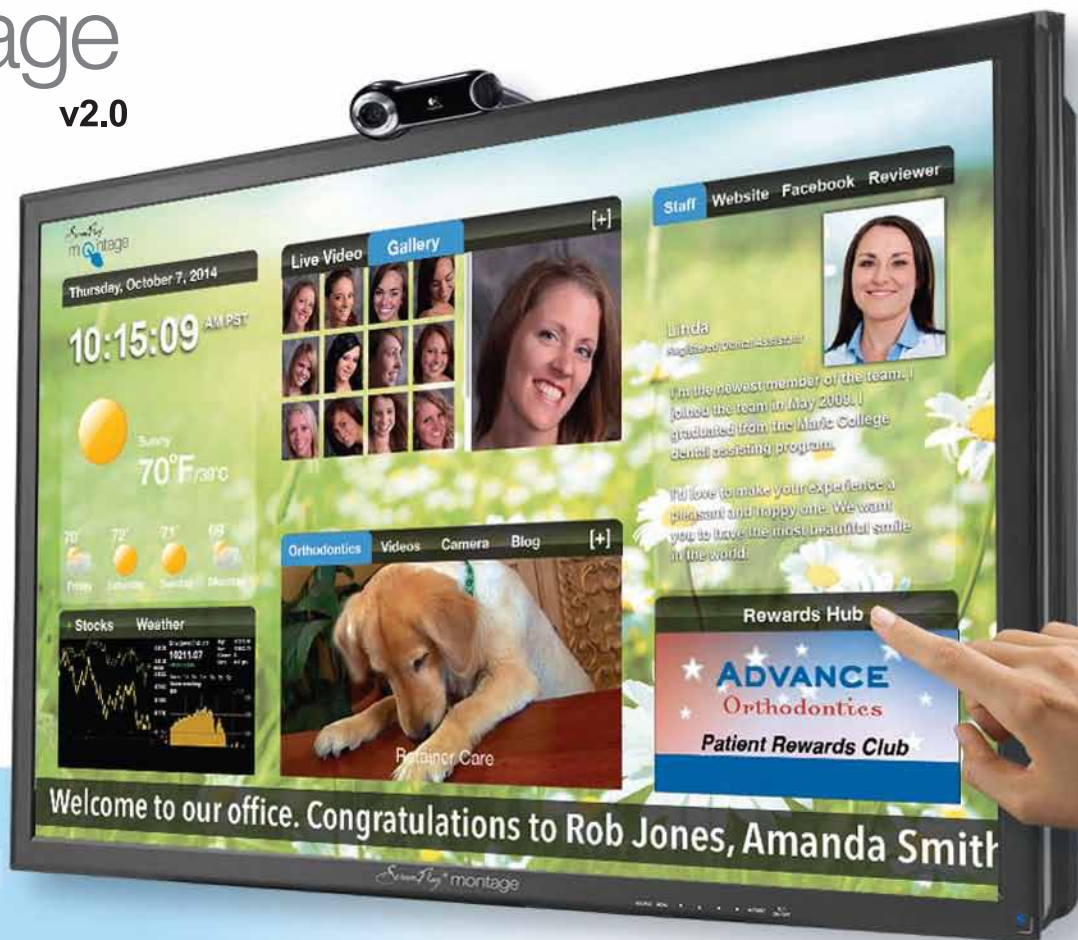


ScreenPlay®
 montage
 v2.0



❖ interactive orthodontic patient education,
content management and delivery system

Users Guide

v2.0



solutions
 BY DESIGN
 DIGITAL MEDIA SERVICES DIVISION

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POWERED BY



Mac / PC Compatible



PC/Mac compatible. Your new ScreenPlay Montage system is available in a PC or Mac platform. Your order will ship based upon the configuration specified at the time that you placed your order.

Your CPU will be preprogrammed to run ScreenPlay Montage. We will have preset the Montage settings and created a ScreenPlay Montage icon on the desktop.

INTERNET CONNECTION

An internet connection is required to display content. See our product specifications for minimum bandwidth requirements.

WI-FI CONNECTION

ScreenPlay Montage requires a network connection, either cabled or wireless.

BROWSER

We recommend Google Chrome as your browser. This is very important as your system has been set to launch and utilize chrome as its browser resource. As the battle rages between browser developers, Google Chrome offers the best platform for ScreenPlay Montage.

Your Montage system is all inclusive of the following parts:

- 1) Touch Sensitive Display
- 2) Wall Mount Bracket
- 3) Ultra Slim PC or Mac Mini
- 4) PC or Mac mount (mounts the PC or Mac Mini to your wall mount bracket, out of sight).
- 5) Camera
- 6) All necessary cabling
- 7) Data converter for cable TV feed

ScreenPlay Montage is a versatile, client managed in-office display system. You will have the ability to control virtually all of the content that is displayed, and how it is displayed on each of your Montage devices.

Montage can be utilized in 2 ways:

- 1) **Montage Pro:** As an interactive display system typically in the reception area of your office with provided touch-sensitive hardware.
- 2) **Montage Basic:** As a streaming video feed to an existing monitor in your office without patient interaction. (ie excludes touch-sensitive hardware). This is typically for looping streaming video content.

Terminology

Configuration Profile

A "Configuration Profile" refers to standardized settings. You may want to create unique settings for multiple Montage devices within your office or in your satellite offices. You may want the content on your Montage devices in your reception areas to be the same from office to office, while the Montage devices in the exam rooms may want to have a different configuration (different content displayed). The configuration profile allows you to duplicate your settings from one device to another.

Device

A "Device" is a single monitor, either a touch display that comes with ScreenPlay Montage Pro or as a user owned monitor such as a large Plasma, LCD or LED display already in your office.

ANDI®

ANDI is a Solutions by Design, web-based portal. As a Solutions by Design client, you have access to ANDI in order to set and manage the content within Montage.

Getting Started

- The total number of Montage licenses has been preset based upon your order.
- You can confirm this information under the settings/devices in ANDI, in the Montage Module.
- Each display utilizing Montage requires its own license.

Note: You can split the signal to feed multiple devices within a single office utilizing Montage Basic with just one license. You cannot have different settings on multiple devices when you split a signal. You cannot split the signal from Montage Pro.

Once your hardware is installed for your Montage board, go to www.andisolutions.com. ANDI, the Application Network and Data Interface is a web-based portal that you can access from any computer or smart device including phones and pads. You will be issued a user name and password for your ANDI account. Once logged in, you will notice a series of icons present on the left-hand margin. These represent each of the Solutions by Design applications of which you are a licensed user.

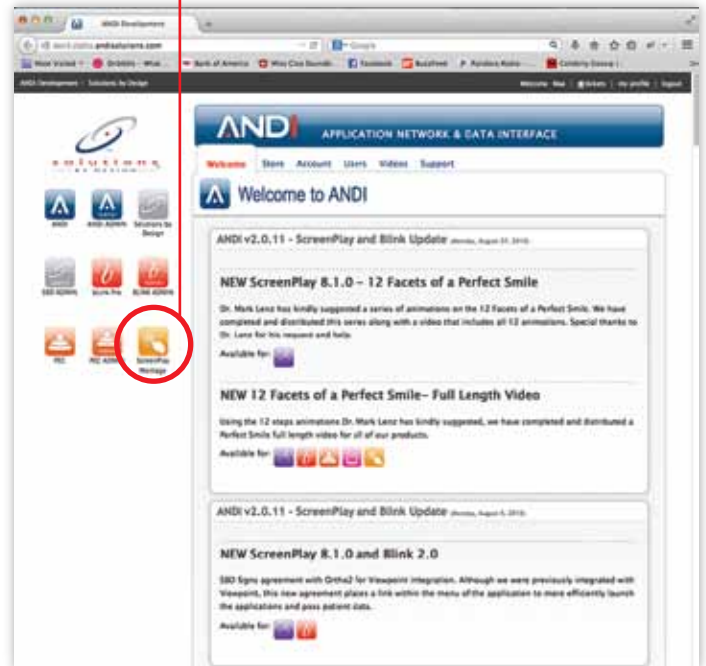
Go to www.andisolutions.com to login*



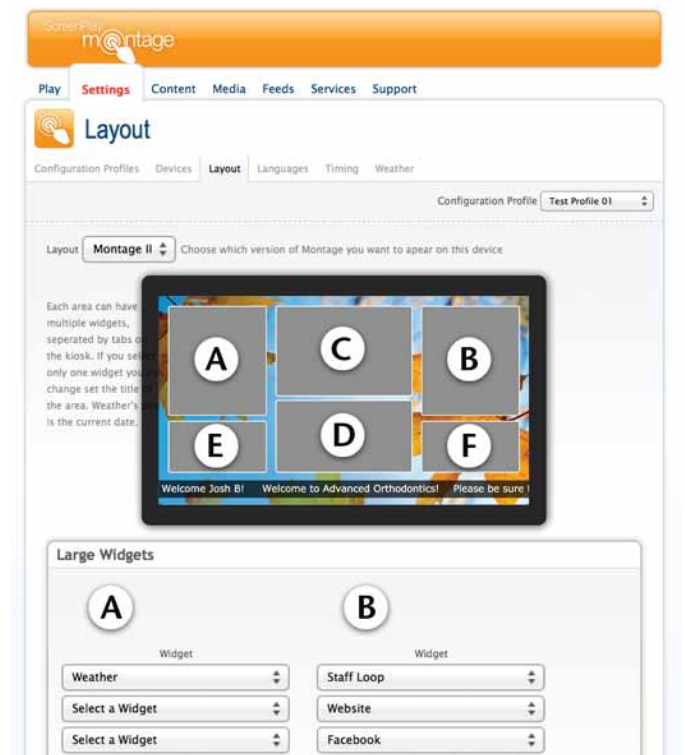
ANDI is your central control center for ScreenPlay Montage.

*Your user name and password will be emailed to you when you place your order for Montage, along with a user guide.

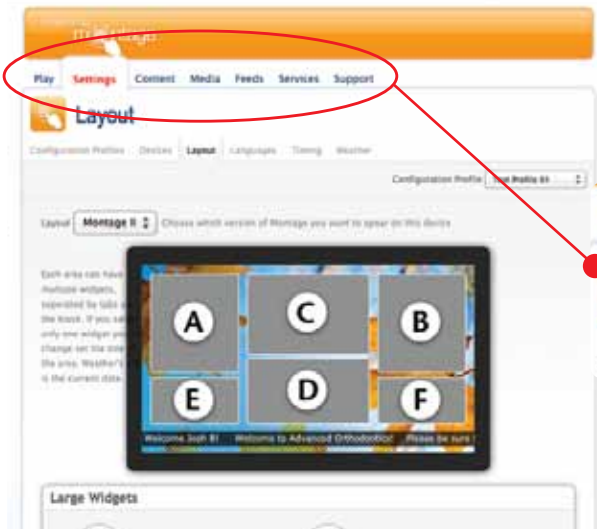
After login you will see icons to the left of the ANDI welcome page. Click on the [ScreenPlay Montage](#) icon.



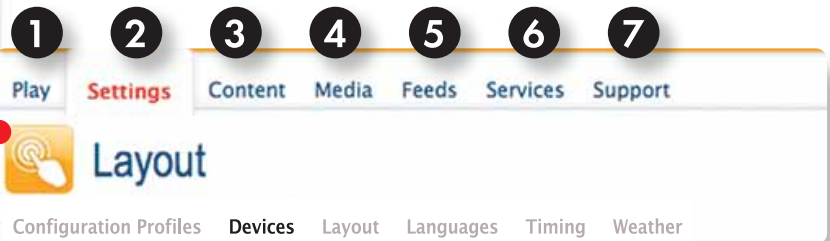
You will be directed to the Settings page where you can manually set your Montage preferences.



Overview of tabs in ANDI



The tabs located horizontally across the top of the screen are where you set your preferences for each section of each device. You manage each of your devices from one ANDI account that can be accessed on any computer.



You must register each device by going the Devices tab.

1 Play - Activates Montage for display

2 Settings

- └ **Configuration Profile:** Create and store individual configurations for each device
- └ **Devices:** List of active devices, register a new device.
- └ **Layout:** Choose between Montage I and Montage II layout. Define what each cell is to contain and what widgets to activate.
- └ **Languages:** Choose what primary language to display.
- └ **Timing:** Allows the user to set the definition of "Idle Time", "Gallery Loop", and "Staff Loop"
- └ **Weather:** Select the City and State for the weather data.

3 Content

- └ **Camera:** All photos taken from the board are stored and await distribution.
- └ **Background:** Set the background image themes and timing.
- └ **Gallery:** Manage all the images and settings for displaying your favorite finished cases.
- └ **Staff:** Allows you to create, store and loop staff bios and information.

4 Media

- └ **Custom:** Create personalized video loops using our 3D animations and videos.

- └ **Problems:** Select from a variety of 3D animated malocclusion videos.
- └ **Treatment:** Select from a variety of 3D animated treatment videos.
- └ **Multimedia:** Select from a variety of multimedia patient education videos.

5 Feeds

- └ **Blogs:** Link your blog.
- └ **Stocks:** Select which stocks you want to appear in the scroll.
- └ **Ticker:** Pulls patient appointment information from your management software. Set your custom welcome and congrats message.
- └ **Website:** Link your practice website.

6 Services

- └ **Patient Check-in:** Interacts with your PMS to allow "Patient Check-in". (Not available for all PMS products.)
- └ **Rewards Hub:** Links Practice Genius rewards hub.
- └ **Reviewer:** Set up all Review settings. Manage Reviews.
- └ **Facebook:** Links your Facebook account to Montage.
- └ **Retainer Color Selector:** Activate and set up acrylic color and pattern availability. Set up email orders.
- └ **Elastic Color Selector:** Activate elastic color selector.

7 Support - Send a report ticket to submit a problem, request, praise, etc.

Setting up Montage Preferences

1 Play - Activates Montage for display



2 Settings

Configuration Profile:

(SKIP THIS AREA IF YOU ARE NOT RUNNING MULTIPLE DEVICES. GO TO DEVICES p. 5) For Montage users with multiple devices in one or more offices.

You will notice a "Configuration Profile" button on each page within the ScreenPlay Montage module. All of your first settings are recorded as a "Default" configuration.

What is it used for? You can have several different Montage devices per office location, and you can have Montage PRO and/or BASIC. PRO includes the touch interactive display. BASIC is a streaming feed that plays to a display such as a plasma, LCD or LED monitor that may already be suspended on a wall or from your ceiling.

A configuration can be set up for a "type" of room within your offices. For example; you may want two devices in the reception area. One placed low enough for patient interaction and one mounted higher for general viewing. That would mean that the lower device is PRO, and the higher device is BASIC. You can have unique settings for each device.

Example 1:

One office location with two Montage devices

One located in a reception area is configured for Montage PRO (touch-sensitive). You can set your settings to include 12 staff images, 15 problem animations, 10 treatment animations and 19 multimedia videos. For a second Montage device suspended from the ceiling, you can set your settings to loop 20 specific videos, because there is no patient touch activity.



You can keep the way that you set up your first device for the reception room as the "default" configuration. Then create a new configuration profile with the preferred settings for the ceiling mounted device and name that "Ceiling" Configuration. We will discuss how to create a second configuration later in this document.

Now you can modify either settings by calling up one of the two configurations, make and save the changes.

Example 2:

Two offices with 2 Montage devices in each office

This allows you to create a configuration one time for the desired content in the "Reception Area" device and a different configuration one time for the "Ceiling" device. The Montage device in the reception area will run the reception area configuration and the ceiling device will run the ceiling device configuration. You will not have to create the content from scratch for each device.

Within the Configuration Profile you can:

- **Create the content that you want to be displayed for each device**
- **Assign each Montage device a configuration profile**

How to Create, Save and Apply Configurations to each Device:

The first time you set up Montage you will notice a small Configuration Profile menu with a dropdown. This is set to "Default". Once you have applied all of your preferences or settings in the "Default" configuration, you can create a

second "Configuration Profile" These settings can be applied to other devices.

To do this :

- 1) Click on the **Add Configuration Profile** button.
- 2) Enter a name for your new configuration.

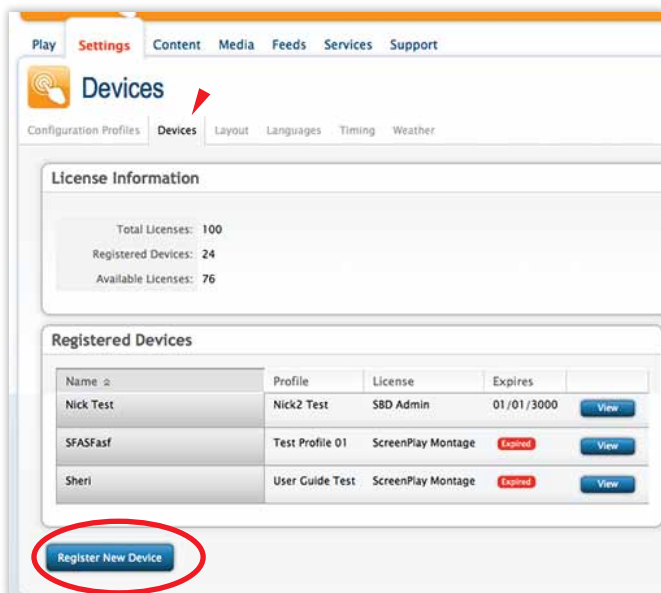
Example: Exam Room

- 3) Each tab will have a dropdown menu located in the upper right hand corner for your Configuration Profile. Make sure you have selected the Configuration Profile that you want to make changes to prior to making selections on the page.



Devices:

To activate your device for the first time, click on the "Register New Device" button.

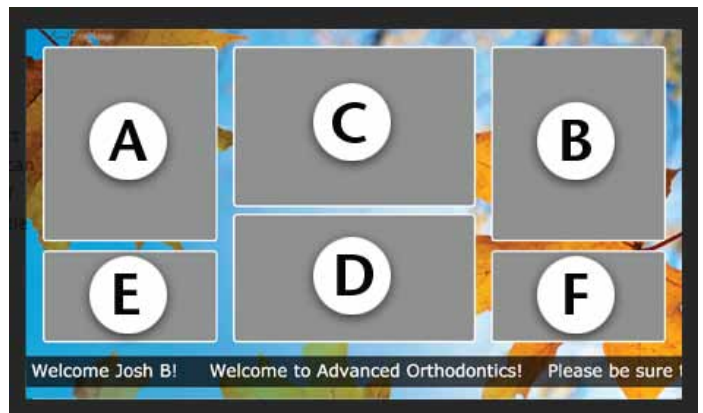


Next, enter a name for the device. Then click the "Register" button. Your device will be registered and activated.



Layout:

The layout tab allows you to specify where and what you want the Widget or content displayed within the display panel.



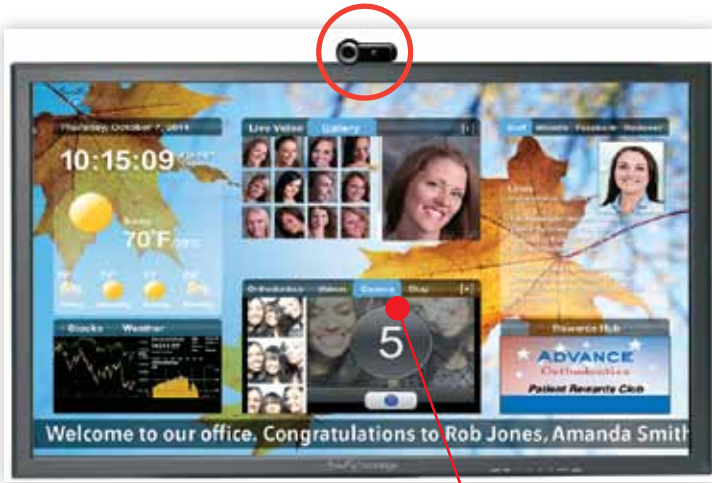
If you have multiple Montage devices/licenses, you can choose from the Configuration Profile settings to clone another devices settings to this device.

- Use the dropdowns for each of the six areas.
- You can change the title of each section.
- The titles appear on the header of each section.



3 Content:

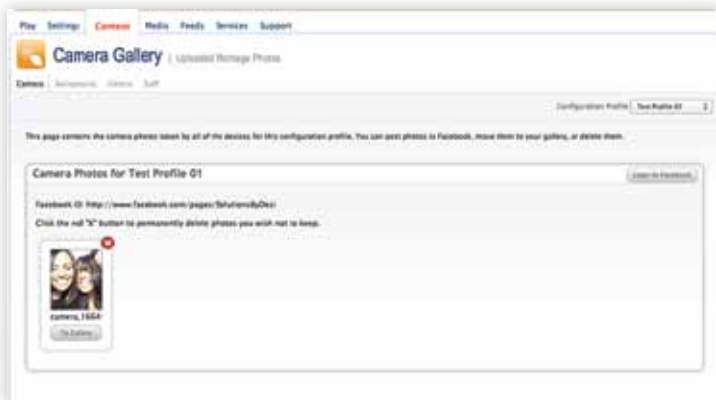
Camera:



To activate the camera booth, press the “Camera” tab located at the bottom of the center screen. To capture images, press the button located directly under the lens. You will see a countdown from 5 to 1 before the photos is taken. Save and or delete as desired.



You can post on Facebook or delete photos as desired in the ANDI camera preferences.

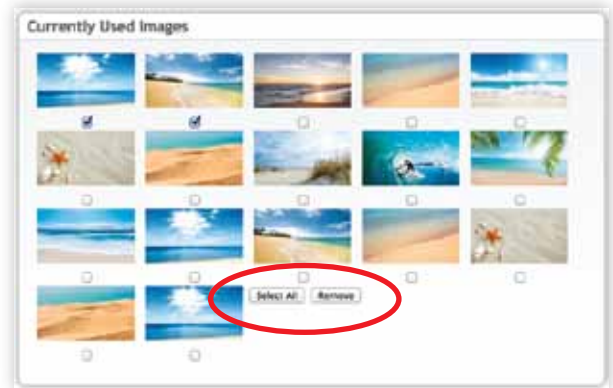


Background:

Setting up your Background Playlist:

Go to Backgrounds and select “Create a Playlist”. You can choose several options and you can mix and match any image from any of these categories into your playlist.

- General
- Season
- People
- Holiday



Setting Holiday and Seasonal Timers:

You can create multiple playlists and preschedule them to rotate by date as desired. For example, you can create a Standard or Default Playlist of miscellaneous background images. This is your default. Then you can create a playlist for the 4th of July, Thanksgiving and say, Christmas. Then set the start and stop date for each of these holiday playlists to start and stop. The calendar setting will override the Standard looping background with each holiday playlist as created.



Your saved playlist will appear in the playlist section.

Setting the Timer:

In your list of saved Playlists, you can set the start and end date for each to activate or appear. Save after you have set each.

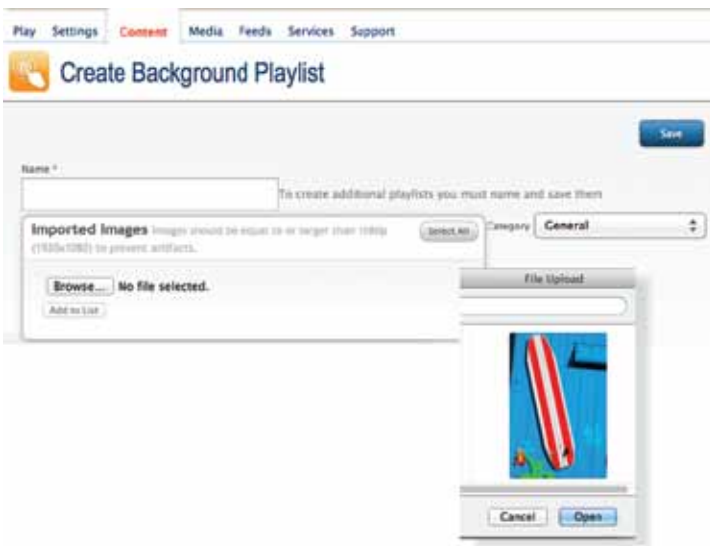


Edit a List:

Select the playlist. This will bring you back to the library of background images. You can add as many from any category as desired.

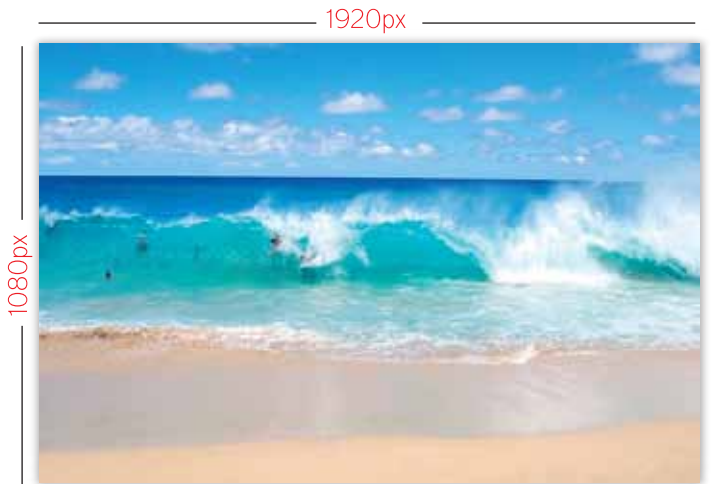
Importing Images to create your own Playlist:

In the main Image Archive you will see a section called "Imported Images".



Here you can browse out and select any jpg image desired. Once saved go to the Create a Playlist Section. There you will see your imported images. Select the desired images and name this playlist. Make this the "Active" or Default" playlist and you are set.

Note: Image size must be equal to or larger than 1080p (1920 x 1080)

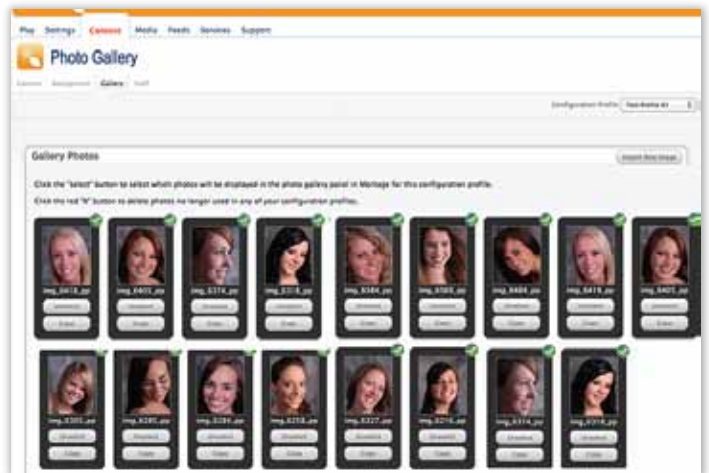


Delete a List:

To entirely delete an existing playlist. Click on the "Delete" button in the Playlist Archive.

Gallery:

The Gallery section is where you can display and loop your favorite finished cases.



Within the Gallery Section you can:

- Import your favorite portrait images or any other desired finished case.
- Select which photos you want displayed and looped.

Setting up the Gallery: Click on the Gallery Tab. You are now in the Photo Gallery Section. At first use you will see our placeholder images. You need to import your own images to this section.

Importing and Saving Images: To import images, click on the "Import New Image" button. You will browse out to your hard drive or network to select and import those images.

Once imported, select the individual images that you want to display and loop on your device. You can select all if you like. Be certain to finish by clicking the "Save Button". This will bring you back to the Photo Gallery Page. All of the images that appear in the Photo Gallery are the images that will play on your Montage device.

Note: You can have as many photos in this section as you like. You can have them all active or just a few.

Montage stores your image files remotely on our server so you never have to be concerned about breaking a link by moving a file or deleting a file.

You must Import and Name each photo individually.

Gallery Displays when enlarged: Montage will automatically go into a "Collage Mode" when the viewer clicks the "+" enlarge screen button and selects "Gallery".



Gallery images will be displayed in random order as shown below:

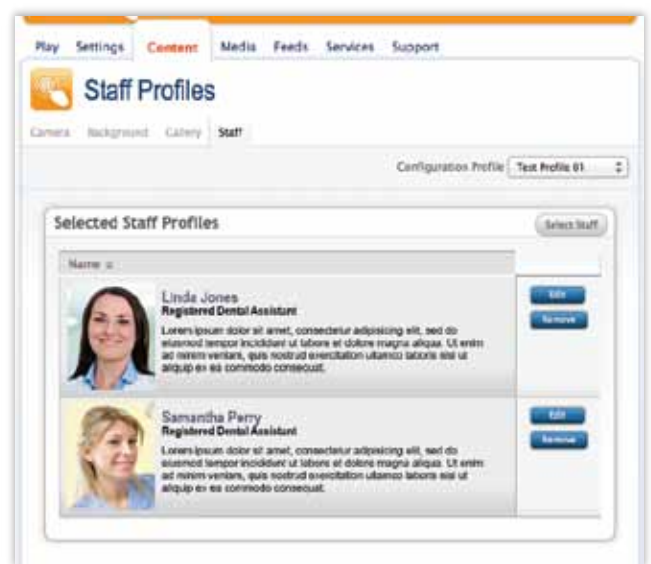


Staff:

The Staff Section of Montage is where you can display and loop each of your staff member's photos, as well as doctor photos, along with individual titles and bios.

Within the Staff Section you can:

- Import staff and/or doctor photos from your computer or server.
- Create individual titles and bios to accompany each photo. (200 characters maximum)
- Select which photos and accompanying titles and bios are to be displayed and looped.



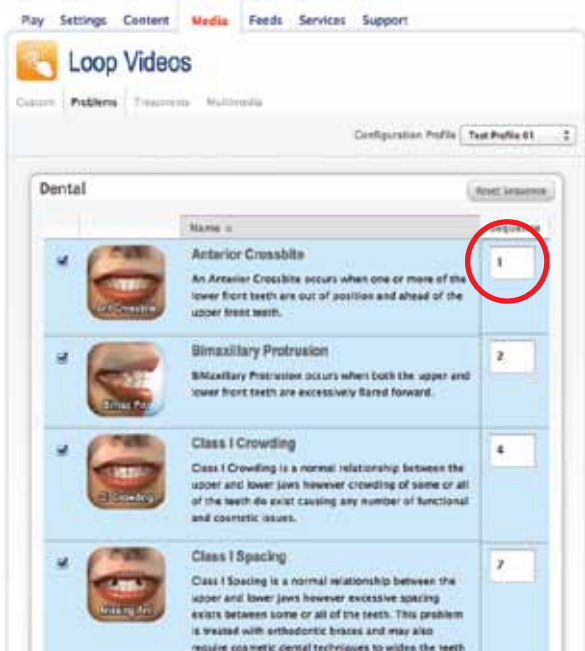
4 Media

Videos:

Select each video that you want to be included in your loop, and to appear in OnDemand.



Notice that as you click on a video, a sequence number appears. These defaults are bracketed in 10's 10-20-30 etc as you click on each. This is done so you can manually change the sequence as you build your loop.

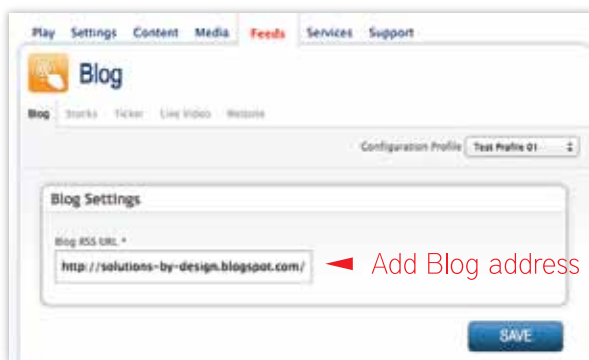


For example, you may want to arrange your videos by individual malocclusion followed by the appliance that you utilize to correct that problem. You can manually change the sequence by changing 3 to a 2 to rearrange your videos.

5 Feeds

Blogs:

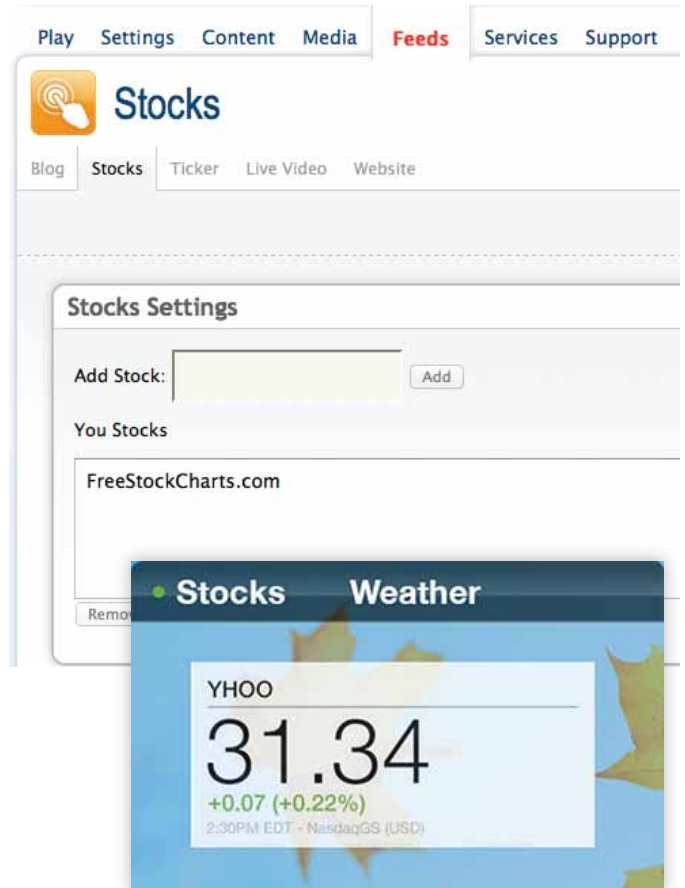
If you have an active blog, it can be displayed on your Montage board. The blog will scroll when selected. Simply add your blog address and save. (Contact SBD tech if you need help.)



Note: Be sure that you have activated the Blog Widget in the Layout section.

Stocks

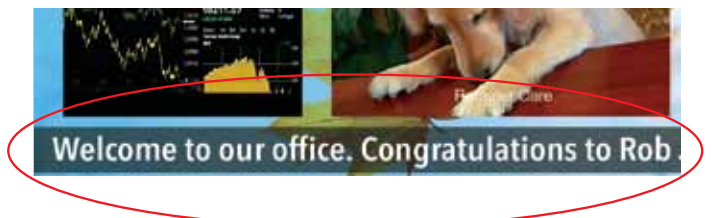
Access numerous free widget links from the internet. For example, go to <http://widgets.freestockcharts.com/>



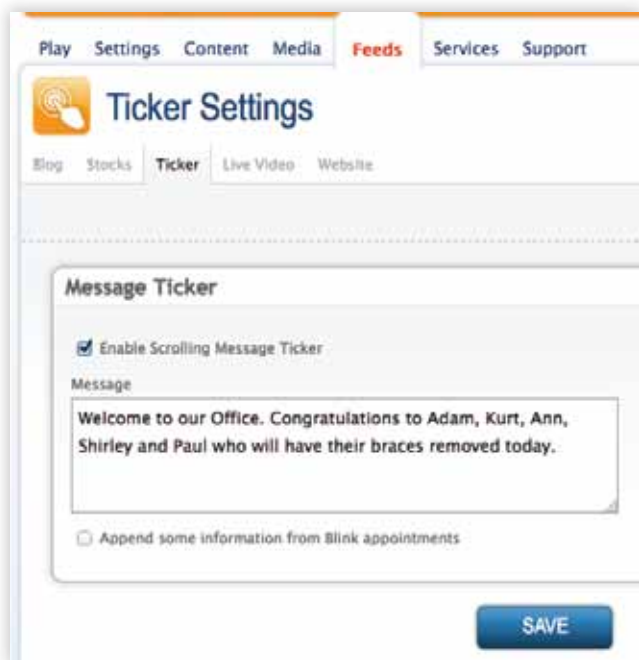
Note: Be sure that you have activated the Stock Ticker Widget in the Layout section.

Ticker

Solutions by Design integrates with the leading PMS developers including: Tops, Cloud 9, OrthoII, OrthoTrac, Oasys, and IMS. If you utilize one of these applications then you can activate the ticker feature.



We will have installed blink Sync on your server. bLink Sync pulls the data from your server and sends it to Montage. Montage then lists a user defined message followed by a list of patients visiting your office that day.



Simply select the appointment type code from the dropdown. Then create a welcome message. Save it. Repeat this step for the debond appointments. Save.

Live Video:

Another new feature of Montage 2 is the live Cable TV feed. Refer to the setup and wiring instructions that was provided with your hardware. We recommend that the TV feed be specified for display in the top enter box of your display. Follow the instructions provided.



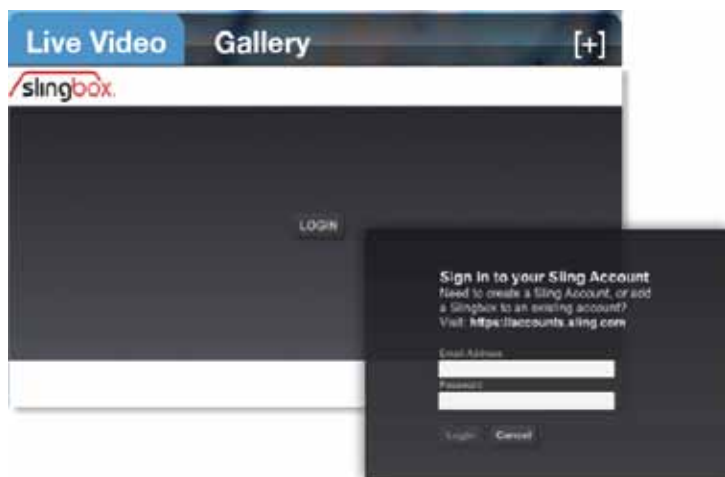
- When you have your Cable Box properly connected to the data converter, the following screen loads.



- You must click on the ScreenPlay Montage logo located on the top left corner to center and properly position the TV feed. This will center the image and allow you to login.



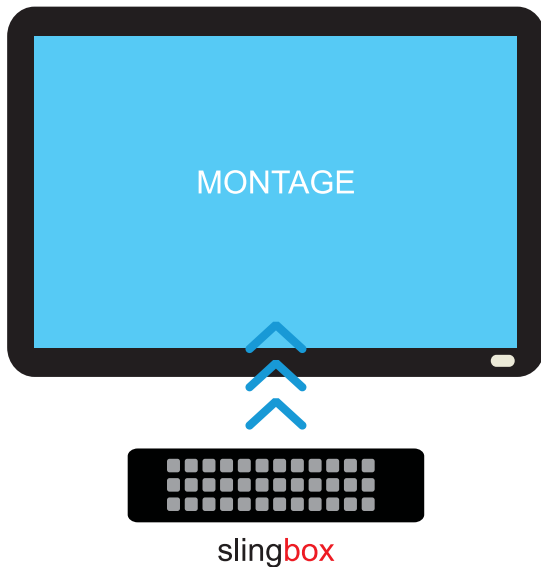
- Click on the "Login" button. You may need to click the ScreenPlay Montage button if you do not see the full login screen as shown below.



- Enter the Account Credentials (user name and password) and click Login.



- Your Montage board will look for the converter (slingbox) signal. Once found click on the box. Your video feed is now connected.

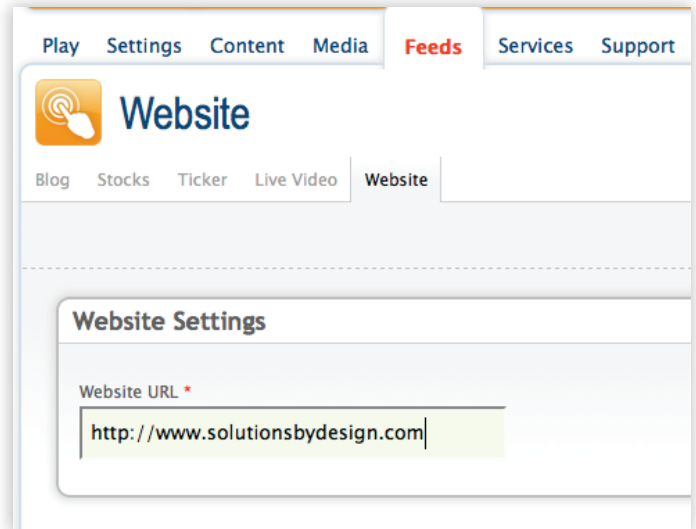


- You can set your quality based upon your internet connection.



Website:

Link your practice website so it will display as chosen in the Layout Section.



6 Services

Patient Check-IN

This feature interacts with your PMS to allow “Patient Check-in” directly on the Montage Board thus eliminating the need for an additional computer in the reception area. Select the PMS utilized in your practice and Save. (Not available for all PMS products.)



Note: Not all PMS developers provide integrations with the Patient Check-in feature.

Be sure that you have activated the Check-in Widget in the Layout section.

Rewards Hub:



About PracticeGenius™

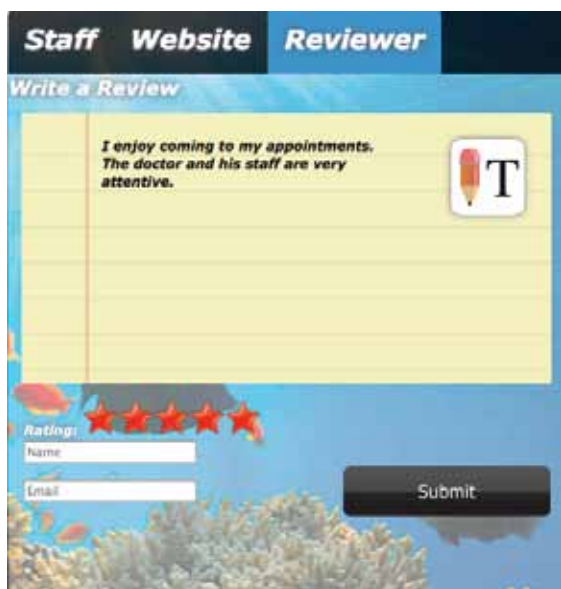
We Transform Smart Ideas Into Amazing Products

If you utilize Rewards Hub from Practice Genius, your patients can check their account balance and do all of the activities offered by Rewards Hub on the Montage Board. Enter the URL for your account and save. You will need to add Rewards Hub as a widget in the Layout section.

Note: Be sure that you have activated the Rewards Hub Widget in the Layout section.

Reviewer:*

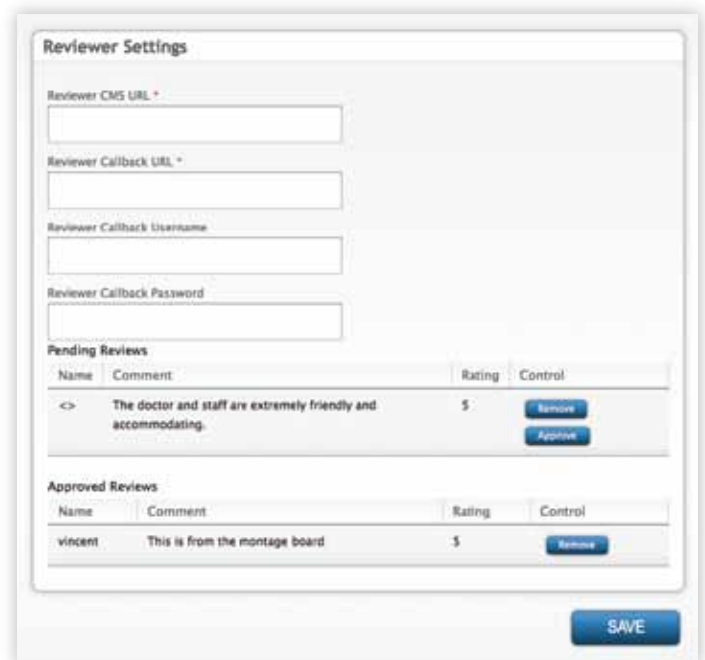
Patients can post reviews about your practice directly on the Montage Board. You can filter which messages that you want to actually appear on the review sites.



Here is the flow of communications:

- 1) The patient creates a review on the Montage Board.
- 2) The review is posted to ANDI in this section (Reviewer)
- 3) You log into ANDI and see each review as New or Processed.

Pending Reviews are those that have been submitted by the patient but have not accepted by you, and have not been returned to the patient for submission to Yelp, Google Reviews, etc.



Under the pending Reviews Section, you can click Remove or Accept. Once you accept, that review will appear in the Approved Reviews Section. An email will be sent to the patient requesting they post on the desired review sites. Deleting a review, permanently deletes the review. You can remove sent reviews whenever you like.

You will notice that the standard message has 3 links on the bottom of the page. These are links to Yelp, Google Reviews and Yahoo Reviews. This is where the patient can click to enter his or her review to these review sites.

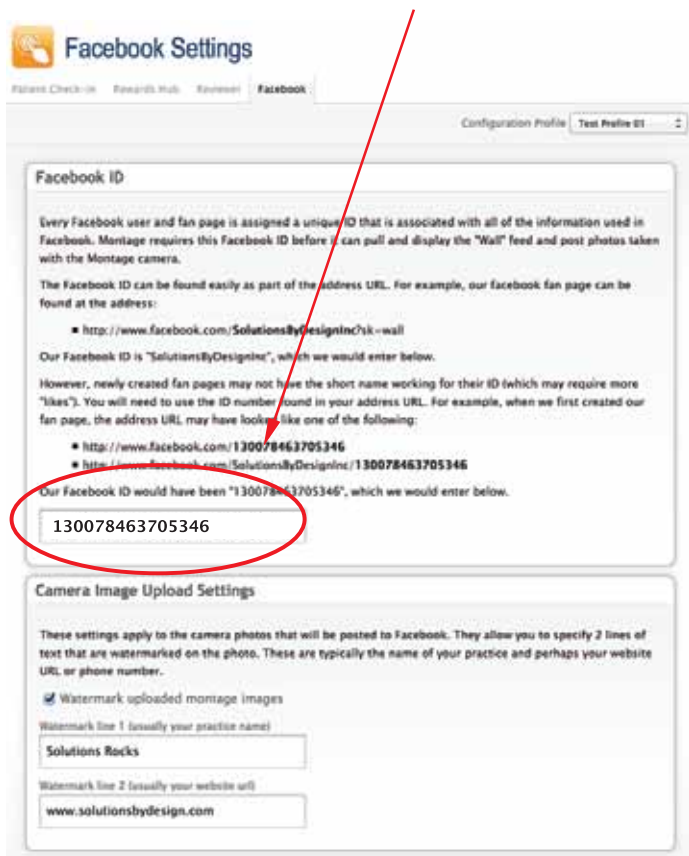
Note: Be sure that you have activated the Reviewer Widget in the Layout section.

* For Reviewer to be added, SBD must host your website.

Facebook:

Within the Facebook Section you can:

- Link your website and Facebook page to Montage.
- To activate your Facebook page in Montage, enter in the domain name for your Facebook page.



If you don't have a Facebook Page, call our office and we can help create one for you.

Note: Be careful that you enter your Facebook page ID and not the full URL. Not sure of your Facebook page URL? Go to your Facebook page and you will see the URL in the browser activation field.

<https://www.facebook.com/130078463705346>

Retainer Color Selector

This widget can be utilized to display and save an individual patient's choice of retainer acrylic colors and submit to a designated email box or printer.

Setup:

Color acrylic options are listed in the setup. Here you can choose amongst:

- Solids
- Patterns
- Solids
- Decals



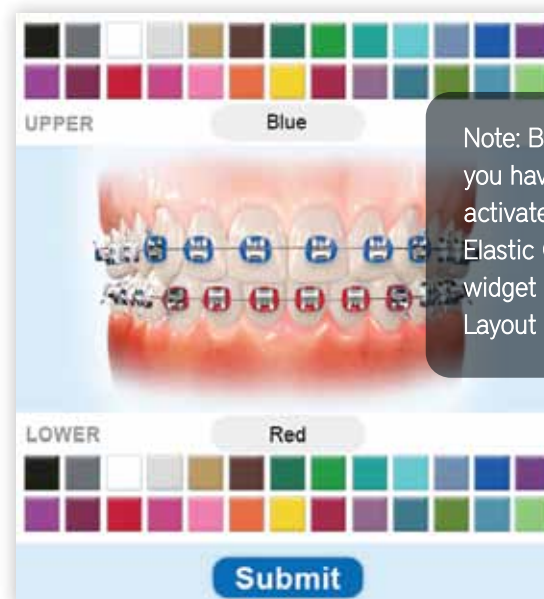
Note: Be sure that you have activated the Retainer Color widget in the Layout section.

Elastic Color Selector:

This widget can be utilized to display and save an individual patient's choice of elastic colors.

Setup:

Elastic Color Selector does not offer email and print functionality. Considering that elastic colors are fairly generic we do not include a customized color selector in Montage.



Note: Be sure that you have activated the Elastic Color widget in the Layout section.